

**The Navajo Nation
Office of the Auditor General
Request for Proposals**

Bid No. 23-06-3065LE

**Internal Audit of the
Tooh Haltsooi (SheepSprings) Chapter**

Due: July 14, 2023

1.1 Scope of work

The Office of the Auditor General is requesting proposals from public accounting/auditing firms to perform an Internal Audit of the Tooh Haltsooi (SheepSprings) Chapter within the Navajo Nation for the 12-month period ending June 30, 2023.

1.2 Qualifications

To be considered, a vendor must be a professional accounting/audit firm with expertise in accounting/auditing to conduct an Internal Audit of Tooh Haltsooi (SheepSprings) Chapter. The offeror must have prior experience with audits in conformance with Generally Accepted Government Auditing Standards.

Navajo Nation Business Opportunity Act and Navajo Preference in Employment Act apply on this request.

1.3 Submission Deadline

Interested person(s) must submit (1) original and five (5) copies of their response to the following address no later than **5:00 PM July 14, 2023: Please reference the project name on the mailing label to:**

Mail: Helen Brown, CFE, Principal Auditor
Delegated Auditor General
Navajo Nation Office of the Auditor General
P.O. Box 708
Window Rock, AZ 86515

Physical: Helen Brown, CFE, Principal Auditor
Delegated Auditor General
Navajo Nation Office of the Auditor General
#7498 SW Morgan Blvd.
Window Rock, AZ 86515

1.4 Selection Process

The Office of the Auditor General will review all responses in accordance with Navajo Nation law.

1.5 Disclaimer

This request is not an offer to enter into a contract or employment, but is merely a request for information. Expenses incurred in responding to this request are the responsibility of the responding person(s). All materials submitted become the property of the Navajo Nation. The Office of the Auditor General reserves the right to modify, reject, or use without limitation any or all of the ideas from the submitted information.

Interested bidders may obtain specifications by contacting Rosita Yazzie, Administrative Assistant, at (928) 871-6303 or by email at rositayazzie@navajo-nsn.gov.